

Ministry of Defence
BOMBAY ENGINEER GROUP AND CENTRE,
KIRKEE, PUNE – 411 003
Recruitment Notice : Civilians

Applications are invited from the eligible Indian citizens for the following Group 'C' posts at Bombay Engineer Group & Centre, Kirkee, Pune as a Defence Civilian Employee. Candidates can apply on a prescribed application form alongwith all requisite documents and should be sent only by **Speed post/Registered post/Ordinary post** to **The Commandant, Bombay Engineer Group & Centre, Kirkee, Pune - 411003** within 21 days after publication of advertisement ie up to **28 May 2016**. Application received by hand/courier **will not be accepted** :-

Sr No	Name of the Post	No of posts (with reservation)						Total	
		SC	ST	OBC	UR	ESM	PWD		
1.	Lower Division Clerk	01	--	01	01	01 (ST)	--	04	
2.	Civilian Store Keeper-III	--	--	01	02	--	--	03	
3.	Civilian Trade Instructor	Pattern Maker	--	--	--	--	01 (ST)	--	01
		Carpenter & Joiner	--	--	01	--	--	--	01
		Engine Artificer	--	--	--	01	--	--	01
		Fitter	--	--	01	--	--	--	01
		Offset Printer	--	--	--	01	--	--	01
		Welder	01	--	--	01	--	--	02
4.	Bootmaker	--	--	01	--	--	--	01	
5.	Lascar	02	--	03	04	01 (ST) 01 (UR)	--	11	
6.	MTS-Messenger	01	01	--	01	--	--	03	
7.	MTS-Gardener	--	--	--	04	01 (OBC)	01 (OBC) (OA/OL/HH)	06	
8.	MTS-Washerman	--	--	01	01	--	--	02	
9.	MTS-Safaiwala	01	--	01	--	01 (UR)	--	03	
Total		06	01	10	16	06	01	40	

Abbreviations Used: SC-Scheduled Caste, ST-Scheduled Tribes, OBC-Other Backward Classes, UR-Unreserved, ESM-Ex-Serviceman, MTS-Multi Tasking Staff PWD-Persons With Disability, OA-One Arm, OL-One Leg, HH-Hearing Impaired.

Sr No	Category	Age Limit
1.	UR	18 yrs to 25 yrs
2.	OBC	18 yrs to 28 yrs
3.	SC/ST	18 yrs to 30 yrs
4.	P.H. (OBC)	18 yrs to 38 yrs
5.	Ex-S'Man	Present age minus period of service rendered in Army/Navy/Air Force plus three years.

Note: The age limit for Serving Govt Servant who have rendered 3 years of regular service:- For the post Sr No 1 to 4 : 40 yrs and For the post Sr No 5 to 9 : 35 yrs.

Instructions for the Candidates

1. The date for determining the upper age limit, experience and qualifications shall be the closing date of submission of application 2. The appointment will be in BEG & Centre, Kirkee, Pune. However, they may be posted anywhere in India. 3. Candidates applying for more than one post should submit separate application for each post. 4. Application from candidates working in Central Govt/State Govt/Semi Govt Departments will be considered only if forwarded through proper channel alongwith 'No Objection Certificate' from their Head of Department/ Office 5. Candidates already employed in BEG & Centre, Kirkee only obtained prior permission from the Commandant before applying. 6. Mere fulfilment of essential qualifications and experience does not vest any right to candidate for being called for Test. A duly Constituted Selection Committee shall screen the applications received for the posts and organize a written test for short-listing candidates. BEG & Centre, Kirkee reserves the right to call for Written Tests only those candidates who in its opinion are likely to be suitable and will not entertain any correspondence in this regard 7. Application not accompanied with (a) requisite information asked for in the Application form; (b) photocopies of Marksheet/Certificates of all semesters year from Matriculation onwards; (c) proof regarding date of birth and age; (d) SC/ST/OBC certificate in the case of reserved posts; Candidates claiming benefit of OBC Category must ensure that they belong to OBC Category as per the notification of Central Govt. meant for appointment to the posts under the Govt. of India and DO NOT belong to the creamy layer; (e) experience certificate (where asked for); (f) Incomplete applications and/or not signed by the candidate will be out rightly rejected 8. Candidate should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, postal delay & delivered elsewhere etc.) will not be entertained. Any enclosure received separately subsequent to the receipt of the application cannot be connected therewith 9. BEG & Centre, Kirkee reserve the right not to fill up some/all the posts, if so desires. The numbers of vacancies indicated above may vary ie increase or decrease at any stage up to actual selection. 10. The selected candidates will be on probation for period of two years from the date of taking over charge of the post. The probationary period may be extended at the discretion of the competent authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules 11. The APPLICATION FORM (in A4 size paper) duly filled in CAPITAL LETTERS ONLY, a recent self-attested passport size photograph affixed on it, self-attested copies of all educational certificates, 'caste certificate' from competent authority in respect of SC/ST/OBC candidates applying against reserved posts, valid/update 'non-creamy layer certificate' is mandatory for OBC candidates, discharge certificate for Ex-S'Man, disability certificate issued by CMO/Civil Surgeon of Govt Hospital for PWD candidates and other testimonials alongwith Admit Card duly filled in CAPITAL LETTERS ONLY (in A4 size paper) and two self-addressed envelopes together with postage worth Rs. 27/- affixed thereon should be sent in a sealed cover super-scribing "APPLICATION FOR THE POST OF..... Category....."

(FOR OFFICE USE ONLY)

Roll No:

ADMIT CARD

Affix recent
self-attested
passport size
photograph

For the Post of: **Category:**

1. Name of Candidate (As per matriculation certificate) :.....

.....

2. Father's/Husband's Name :.....

3. Date of Birth (dd/mm/yy) :.....

3. Correspondence address :.....

.....

.....

..... Pin.....

(Signature of issuing Officer with Stamp)